



*“Building a
Foundation for
Lifelong
Learning”*

CECIL COUNTY PUBLIC SCHOOLS DIVISION OF EDUCATION SERVICES

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TITLE I COMPLAINT PROCEDURES PROCESS

- The Title I Complaint procedure is on the Cecil County Public School District’s website under Title I in the A-Z index. This process is managed by the CCPS webmaster and monitored by the Title I instructional Coordinator.
- The Title I Complaint procedure is distributed to all schools for paper distribution in August, along with the District Parent Involvement Policy. The Title I Coordinator’s office originates this central copying and distribution to each school based on family count.
- As new parents register throughout the year, the Complaint Procedure is distributed as a part of the checklist of items to be received for each new registrant. This process is managed by the lead secretary at each school.
- The CCPS Title I Implementation Calendar identifies the process for handling complaints filed by parents in the August section and the school binder (Tab IX) has a copy of the Complaint Procedures. This process is managed by the Instructional Support Teacher at each Title I school.

Our Mission: to provide an excellent Pre-Kindergarten through graduation learning experience that enables ALL students to demonstrate the skills, knowledge and attitudes required for lifelong learning and productive citizenship in an ever-changing, global society.