



Cecil County Board of Education
Elkton, Maryland

Agenda Item Details

Meeting	Oct 10, 2016 - Cecil County Board of Education Meeting
Category	6. New Business
Subject	6.18 Food Related Products
Access	Public
Type	Action
Recommended Action	Superintendent's Recommendation: I recommend that the Board of Education of Cecil County approve the award for each item contained in the CCPS Bid #17-04: Food Related Products to the lowest responsive/responsible bidder meeting specifications, FPC Holdings, Inc. of Elkridge, MD. The estimated annual total expenditure for these products is \$133,294.

Public Content

Bids were opened in the Department of Education Services Conference Room of Cecil County Public Schools on October 3, 2016, at 10:00 a.m., for the CCPS Bid #17-04: Food Related Products. The Notice to Bidders was posted on the eMaryland Marketplace bidding board September 19, 2016. The notice was also posted on the CCPS website, the Cecil County Chamber of Commerce website, and e-mailed/faxed to various vendors.

Bids were received from the following:

1.	FPC Holdings, Inc. - Elkridge, MD
2.	Penn Jersey Paper Company (PJP) Philadelphia, PA

Persons in attendance at the bid opening were:

1.	Scott Heckert - Cecil County Public Schools
2.	Christina Klein - Cecil County Public Schools
3.	Richard Raulie - Cecil County Public Schools

A copy of the bid tabulation is attached. Also attached is a memorandum from Mr. Richard Raulie and Mr. Scott Heckert describing this bid. The Food Related Products will be purchased through School & Nutrition Program funds.

[17_04_Food_Related_Products10.10.2016_Superintendent_Memo.pdf \(27 KB\)](#)

[17_04_Food_Related_Products\(Bid Tab\).pdf \(13 KB\)](#)

Administrative Content

Motion & Voting

Superintendent's Recommendation: I recommend that the Board of Education of Cecil County approve the award for

each item contained in the CCPS Bid #17-04: Food Related Products to the lowest responsive/responsible bidder meeting specifications, FPC Holdings, Inc. of Elkridge, MD. The estimated annual total expenditure for these products is \$133,294.

Motion by William H Malesh, second by Lauren C Camphausen.

Final Resolution: Motion Passes

Aye: Dawn K Branch, Wendy A Wintersgill, Lauren C Camphausen, William H Malesh, William C Manlove, Harriet M Starr

**Cecil County Public Schools
CCPS Bid #17-04: Food Related Products
Bid Tabulation
October 3, 2016 @ 10:00 AM (ET), Local Time**

No.	Product	Description	Unit of Measure	Est. Qty	FPC Distribution		PJP (Penn Jersey Paper Co.)	
					Unit Price	Total	Unit Price	Total
1	TRAY, FOAM 2S WHITE, PREPACK	8-1/4"X5-3/4"X1/2"	500/Case	60	\$13.23	\$793.80		#VALUE!
2	TRAY ,PLASTIC HINGED, CONT OPS	5-3/4"X5-3/4"X3" ,CLEAR SEAL	500/Ctn.	31	\$29.02	\$899.62		\$0.00
3	BAG, GROCERY, 6 LB. BROWN	KRAFT, 35# 6"X3-9/16"X11-1/8"	500/Case	162	\$7.27	\$1,177.74		\$0.00
4	FILM, DISPENSER BOX, 18" x 2000'	NATURES BEST	Roll	90	\$10.93	\$983.70		\$0.00
5	PAPER, DELI WAXED 12"X 10-3/4"	REGULAR WEIGHT	6,000 /Case	6	\$48.23	\$289.38		\$0.00
6	LINER, BAKERY PAN LO10 16"x24"	25# QUILON TREATED, GREASE PROOF	1000/Case	83	\$30.52	\$2,533.16		\$0.00
7	FOIL, INTERFOLDED SHEETS	12"X10-3/4" (12 BOXES/CASE)	2,400 /Box	575	\$42.39	\$24,374.25		\$0.00
8	FOIL, ROLL DISPENSER, BOX	18" STANDARD GAUGE, 1,000 FT	Roll	14	\$24.25	\$339.50		\$0.00
9	TRAY, FOAM CARRY, 12.4"X8.4"X1"	NON-LAMINATED 6-COMPT - DARNEL	500/Case	2,092	\$27.30	\$57,111.60		\$0.00
10	CONTAINER, FOAM HINGED, LARGE	9"X9"X3", 3-COMP., DBL. LOCK, WHITE	200/Case	154	\$13.03	\$2,006.62		\$0.00
11	CUP, FOAM, FOOD 4 OZ.	WHITE (LID:6JL)	1,000 /Case	458	\$18.18	\$8,326.44		\$0.00
12	TRAY, PAPER, FOOD 1 LB., POLY	LINED, RED CHECK DESIGN	1,000 /Case	137	\$15.88	\$2,175.56		\$0.00
13	CUP, PORTION /SOUFFLE, 2 OZ.	PLASTIC (LID:200WHL)	2,500 /Case	12	\$20.25	\$243.00		\$0.00
14	LID, PORTION CUP, 2 OZ.	PLASTIC (FITS:200WHC)	2,500 /Case	3	\$19.98	\$59.94		\$0.00
15	INJECTION, LAUNDRY, CLOTHESLINE	FRESH DETERGENT #3	4/1 gal. /Case	35	\$48.79	\$1,707.65		\$0.00
16	NAPKIN DISPENSER, 8.5" x 13.5"	1 PLY, WHITE, TALL FOLD	10,000 /Case	251	\$21.79	\$5,469.29		\$0.00
17	GERMICIDAL, ULTRA, BLEACH 6%	6/1 GAL. BTL.	6/1 gal. /Case	49	\$8.37	\$410.13		\$0.00
18	MEAL KIT-SPORK KIT POLYPROP	SPORK, MILKSTRAW,	1,000 /Ctn.	538	\$11.34	\$6,100.92		\$0.00
19	CUTLERY, POLYPROP, SOUP SPOON	8"X10" NAPKIN	1,000 /Ctn.	18	\$5.08	\$91.44		\$0.00
20	CUTLERY, POLYPROP FORK - BULK	BULK,WHITE, CS	1,000 /Ctn.	476	\$5.08	\$2,418.08		\$0.00
21	CUTLERY, POLYPROP KNIFE - BULK	WHITE	1,000 /Ctn.	74	\$5.08	\$375.92		\$0.00
22	CUTLERY, POLYPROP TEASPOON BULK	WHITE	1,000 /Ctn.	593	\$5.08	\$3,012.44		\$0.00
23	STRAW, 7.75" WRAPPED, FLEX	WHITE	400/Ctn.	66	\$1.48	\$97.68		\$0.00
24	GLOVE, VINYL, FOOD GRADE, MEDIUM	JUMBO, WHITE	10/100 /Bx/Case	5	\$15.23	\$76.15		\$0.00
25	GLOVE, VINYL, FOOD GRADE, SMALL	POWDER FREE, 81077M / VMD5201	10/100 /Case	23	\$15.23	\$350.29		\$0.00
26	GLOVE, VINYL, FOOD GRADE, LARGE	POWDER FREE 81077L / VLG5201	10/100 /Case	171	\$15.23	\$2,604.33		\$0.00
27	DETERGENT, LAUNDRY POWDERED	DIAMOND #5, WHITE, DETERGENT 50#	40 lb. /Pail	14	\$17.64	\$246.96		\$0.00
28	GLOVE, VINYL FOOD GRADE X-LARGE	POWDER FREE 81077X / VXL5201	10/100 Ctn/Case	123	\$15.23	\$1,873.29		\$0.00
29	CUP, FOAM FOOD, 6 OZ.	CUP, FOAM FOOD, 6 OZ., WHITE	1,000/ Case	76	\$25.95	\$1,972.20		\$0.00
30	LID, FOAM FOOD CUP PLASTIC, 6 OZ.	FOR 6 OZ. FOAM CUP, PLASTIC, WHITE, VENTED, (FITS:4J6)	1,000 /Case	16	\$10.55	\$168.80		\$0.00
31	STRAW, 5.75", WRAPPED, MILK	WHITE, W/ RED STRIPE, N/S	12,000 /Case	44	\$24.42	\$1,074.48		\$0.00
32	CUP, FOAM, DRINK 8 OZ.	CUP, FOAM, DRINK, 8 OZ., WHITE	1,000 /Case	36	\$17.83	\$641.88		\$0.00
33	CUP, FOAM, FOOD, 8 OZ.	8 OZ., WHITE	1,000 /Case	32	\$27.32	\$874.24		\$0.00
34	LID, FOAM, FOOD CUP PLASTIC, 8 OZ.	FOR FOAM CUP, PLASTIC, WHITE, VENTED	1,000 /Case	16	\$13.67	\$218.72		\$0.00
35	TRAY, PAPER, FOOD, 8 OZ., POLY	LINED, RED CHECK DESIGN	1,000 Ctn.	39	\$14.19	\$553.41		\$0.00
36	SPONGE, METAL, STAINLESS STEEL	LARGE, 50 GRAM	12 Ctn.	35	\$2.50	\$87.50		\$0.00
37	TRAY, PAPER, FOOD, 3 LB., POLY	LINED, RED CHECK DESIGN	500 ctn.	21	\$16.27	\$341.67		\$0.00
38	BAG, POLY, FOOD, 12"X8"X30"	1.0 ML, THICKNESS	500 ct.	16	\$30.79	\$492.64		\$0.00
39	SACK, PLASTIC, T-SHIRT 1/6E-IT	WHITE, "THANK YOU", HI-D, 13 MIC	1,000 /Case	18	\$16.66	\$299.88		\$0.00
40	PAD STEEL WOOL W/ SOAP	HAND PADS, GRADE #1 N/S	144 /Case	9	\$19.77	\$177.93		\$0.00
41	PLATE, PAPER, UNCOATED, 9"	WHITE, ECONOMY, LIGHT WEIGHT	1,000 /Case	10	\$17.04	\$170.40		\$0.00
42	CLEAR PLASTIC CUP DRINK, 12 OZ.	CUP, PLASTIC, SOFT, 12 OZ. CLEAR PET CS	1,000/ Case	New Item	\$46.88	\$46.88		\$0.00
43	CUP LID, CLEAR	LID PLASTIC CUP STRAWS/SLOT, CLEAR N/S, CS	1,000/ Case	New Item	\$24.05	\$24.05		\$0.00

Bid: Non-responsive

\$133,294

N/A

*Lowest Responsive/Responsible Bidder Meeting Specifications.



*“Building a
Foundation for
Lifelong
Learning”*

CECIL COUNTY PUBLIC SCHOOLS DEPARTMENT OF BUSINESS SERVICES

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D’Ette W. Devine, Ed.D.
Superintendent of Schools

Dawn K. Branch
President, Board of Education

MEMORANDUM

TO: D’Ette W. Devine, Ed.D., Superintendent of Schools

FROM: Scott Heckert, SNS, Supervisor of Food and Nutrition
Richard Raulie, CPPO, C.P.M., Purchasing Manager

DATE: October 10, 2016

SUBJECT: **CCPS BID #17-04: FOOD RELATED PRODUCTS**

The purpose of this memorandum is to provide additional information for the award recommendation of CCPS Bid #17-04 for Food Related Products.

On October 3, 2016, competitive sealed bids were opened for the purchase and delivery of food related products used in the delivery of student lunches in school cafeterias. Bid submittals were received from two (2) bidders providing unit pricing based upon estimated annual quantities for the school system. The lowest responsive/responsible bidder, FPC Holdings, Inc., is recommended for the award of contract for the purchase of 42 line items of food related supplies used to serve lunches in cafeterias throughout CCPS.

The initial one-year contract period will begin immediately if approved by the Cecil County Board of Education. At the conclusion of the initial term this contract may be renewed, if it serves the best interests of CCPS, for up to four (4) additional one-year periods at the same firm, fixed unit prices as the initial contract period pending satisfactory pricing, product quality and service.

An estimated annual savings of \$22,635 for this bid award has been determined using current quantities and unit prices in comparison to the existing unit prices with the same quantities.

Funding for these supplies will be purchased through School & Nutrition Program funds.

It is recommended that FPC Holdings, Inc., of Elkridge, MD, be accepted as award bidder for the Food Related Products for an estimated annual amount of \$133,294.