

Exporting Evidence in Database Format

When starting Ocularis Client for the first time you will need to provide logon credentials and server location. Change authentication to [Current Windows User]. Type in cameras.ccps.org for the server. Put a check in Remember Login and Auto Login.



The screenshot shows the 'Ocularis Client Login' dialog box. The title bar reads 'Ocularis Client - Login'. The main title is 'Ocularis Client Login'. The form contains the following fields and options:

- Username:
- Password:
- Server: (dropdown arrow)
- Authentication: (dropdown arrow)
- Remember Login
- Auto Login

At the bottom left is the OnSSI logo. At the bottom right are two buttons: 'Log In' and 'Cancel'. Below the buttons is the version number 'v5.4 (5.4.0.128)'.

When exporting video remember the video recording setup for your school. Middle Schools are setup for 3 Days

Continuous and 20 Days Motion Detection. High Schools are 5 Days Continuous and 30 Days Motion Detection.

Save footage right away if you think you may need the footage.

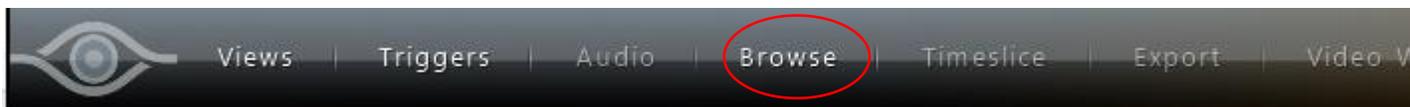
This documentation is provided as a shortcut to export video in Database Format. A complete documentation on exporting evidence can be found in the help manual provided by the application. When the *Ocularis Client* is open, just click on the *Question Mark* in the right corner. Page 66 - Exporting Evidence (Video and Still Images)



Designating a Range for Exporting Video

This step is required when exporting any video clip. Exporting video is only possible in Browse mode.

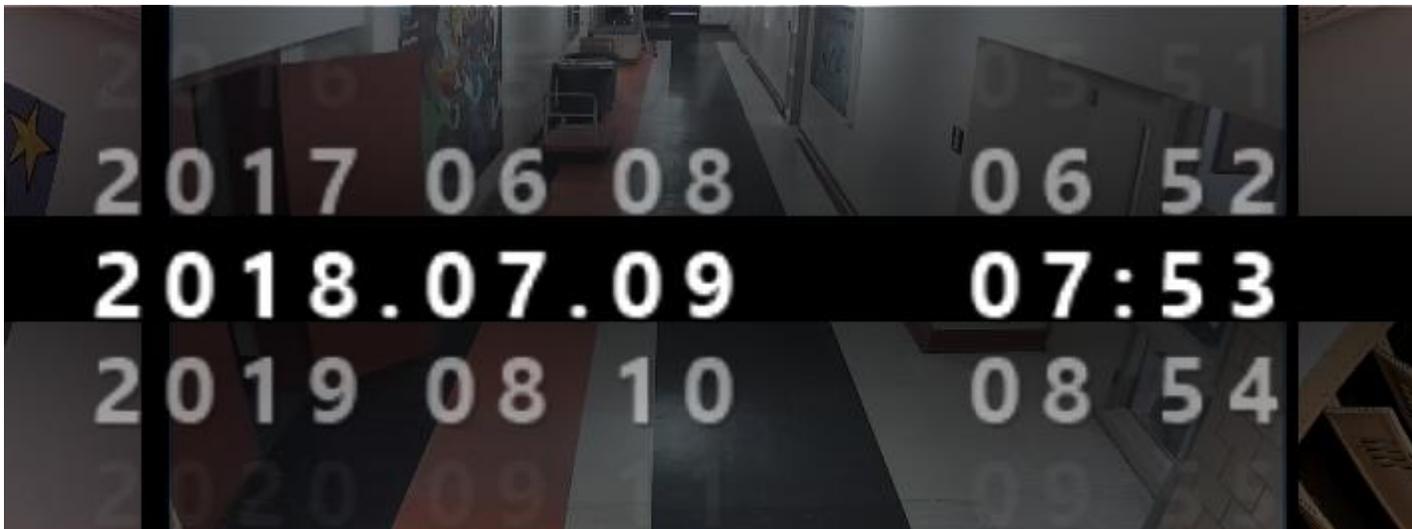
1. Click on the Browse button to go into *Browse mode*.



2. The *Playback controls* will be at the bottom.



3. To set the date and time click on the button with the clock image.



4. Click and drag your *Timeline* to the desired starting point to export. Click the *Segment Start* button.



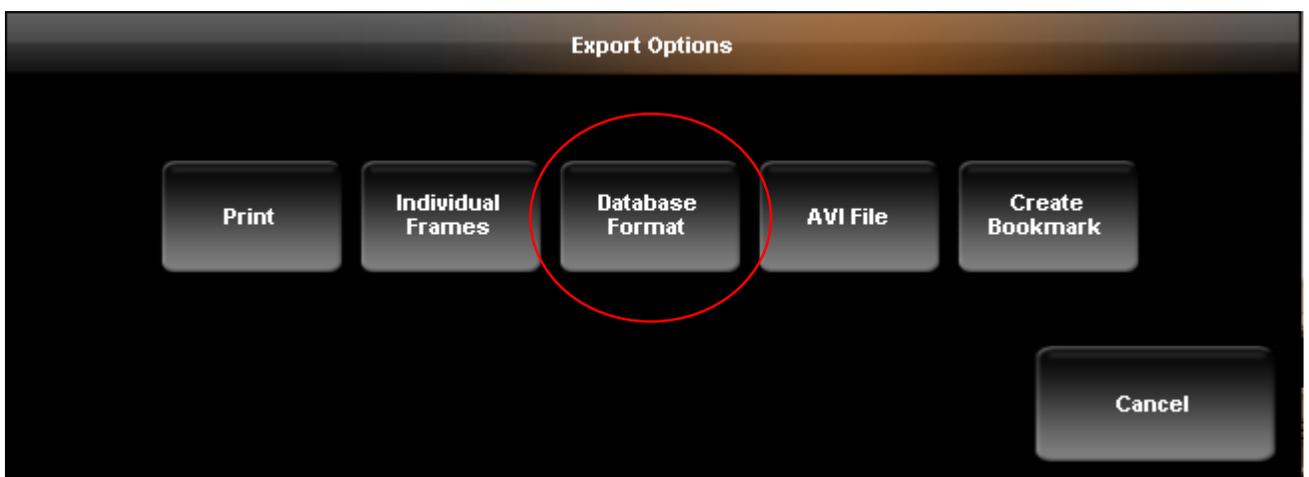
5. Click and drag your *Timeline* to the desired ending point to export. Click the *Segment End* button.



6. After segment has been set, click on the *Export* button.



7. From the *Export Options* screen, select *Database Format*.



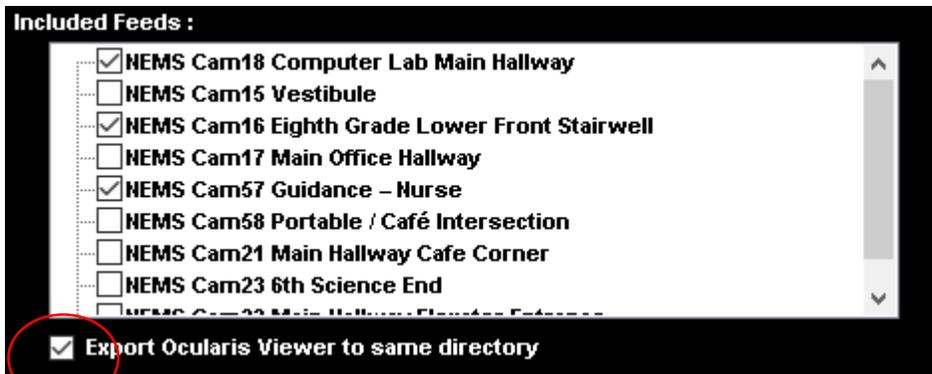
8. In the *Export Path* field, enter the full path of the destination folder for the exported clip, or click Browse Folders button. Remember to create a new folder for each video with a different name. Otherwise, you risk overwriting any previously saved videos.



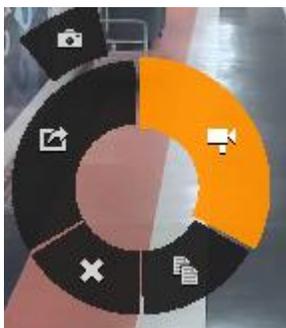
- It is important to save the footage to a new path for each Video Export to prevent overwriting. (ex. c:\users\username\desktop\VideoExport\NewVideoExport1, c:\users\username\desktop\VideoExport\NewVideoExport2)
- In the *Filename* field, enter a file name for the exported clip.



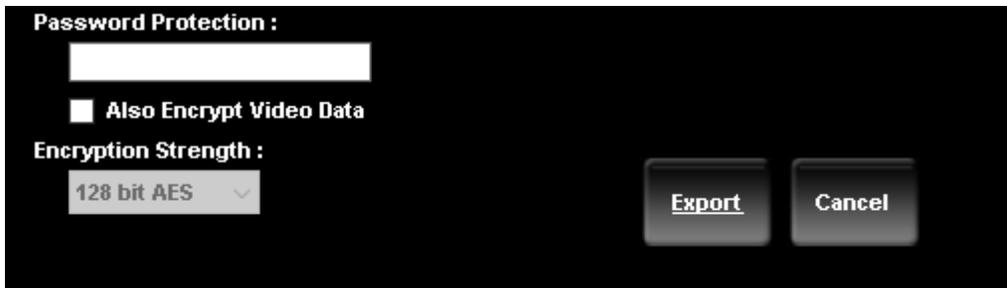
10. Choose the camera feeds that you would like to include. Also, click the checkbox to *Export Ocularis Viewer to same directory*.



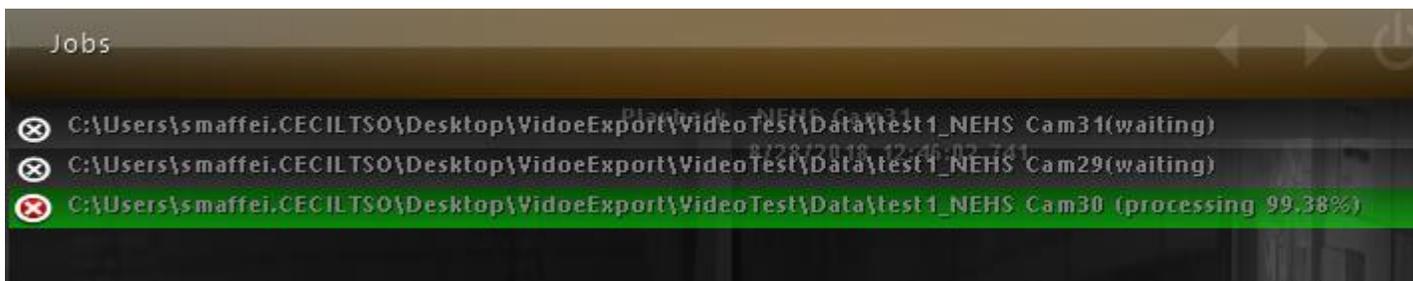
12. To export a camera feed not included in the original view, cancel this dialog, change the camera using the ‘Circular Control Menu’ in either Live or Browse modes, and repeat steps above. Open view and right click on Camera to change. Then click on the *Select Camera* to change. Choose camera you would like to include.



13. Leave all other setting as defaults. Click the *Export* button.



To watch the status of your export, click on jobs on the menu.



To watch the video, just click on the autorun.bat in the folder where you saved your export.

Name	Date modified	Type	Size
Data	8/28/2018 12:48 PM	File folder	
Ocularis Viewer	8/28/2018 12:47 PM	File folder	
autorun.bat	8/28/2018 12:47 PM	Windows Batch File	1 KB
autorun.inf	8/28/2018 12:47 PM	Setup Information	1 KB
test1.oml	8/28/2018 12:47 PM	Ocularis Viewer D...	1 KB

- ❖ Saving to USB Flash Drive. Insert flash drive into a USB port.



- ❖ Your USB Flash Drive will show up as a folder location on your computer. You can now save or move your export to this location.
- ❖ You can also save to your Google drive. If you install Google Drive on your computer, you can choose that as your location. Otherwise, you will have to upload your Export through an internet browser.

- ❖ The application will load faster when your computer is connected to an Ethernet connection vs. a WiFi connection.