INTERSCHOLASTIC ATHLETICS REGULATIONS AND PROCEDURES

I. Pursuant to the Board policy on Interscholastic Athletic Regulations, the following are the Regulations and Procedures for Interscholastic Athletics for the Cecil County Public Schools.

ELIGIBILITY
The Cecil County Interscholastic Athletics Program is an integral part of the educational process. The athletic program eligibility rules required for all students who wish to participate support the academic function of the Cecil County Public Schools by encouraging all students to reach their academic as well as athletic potential.

A. A student may not participate in more than one interscholastic sport per sport season.

B. Students in grade 12 shall not participate on junior varsity teams. Wrestling is an exception to this rule. Students in grades 9, 10, and 11 may participate on either junior varsity or varsity teams.

C. Students must be in school a full day as defined by the county attendance policy in order to participate in practice or a scheduled interscholastic event on that day. The principal may grant an exception to the full day regulation for good cause for any student.

D. An athlete shall not participate in a regularly schedule game until at least ten (10) calendar days have elapsed after and including his/her first day of practice. All information, physical exam, insurance, etc., must be on file with the athletic director prior to the student beginning practice. NOTE: Contest days count as practice days.

E. The annual Report Card Calendar designates dates and times for the electronic entry of grades and the issuance of report cards. A student who receives one (1) or more failing grade(s), as indicated on the report card, shall be ineligible to participate the school day following the issuance of the report card.

1. At the beginning of each school year all students who are entering the ninth grade for the first time shall be eligible for participation regardless of the grades received at the end of the previous school year.

2. At the beginning of each school year, all students entering grades 10, 11, and 12 shall have the status of eligibility determined by the final grades received at the end of the previous year. Students who have earned a failing grade for a year-long or second semester course and were unable or unsuccessful in completing a CCPS grade reinstatement program may still be eligible to participate in fall sports if the student is promoted to the next grade level and on track for graduation.

END-OF-YEAR PROMOTION
Cecil County Public Schools requires the following minimum number of accumulated credits to advance from one grade to another at the end of each school year.

<table>
<thead>
<tr>
<th>Grade Range</th>
<th>Credits Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade 9 to 10</td>
<td>5 Credits (2nd year in high school)</td>
</tr>
<tr>
<td></td>
<td>(Two of the five credits must be in *core subjects.)</td>
</tr>
<tr>
<td>Grade 10 to 11</td>
<td>11 Credits (3rd year in high school)</td>
</tr>
<tr>
<td></td>
<td>(Five of the eleven credits must be in *core subjects.)</td>
</tr>
<tr>
<td>Grade 11 to 12</td>
<td>17 Credits (4th year in high school)</td>
</tr>
<tr>
<td></td>
<td>(Nine of the eighteen credits must be in *core subjects.)</td>
</tr>
</tbody>
</table>

* English, Science, Math, or Social Studies
SPECIAL NOTES:

1. The grades that are reviewed for the purpose of establishing eligibility for participation in interscholastic sports program will be:

   **A. Full Year Course**
   1) Marking Period - 1st, 2nd, 3rd (all students)
   2) Final Grade (all students)
   * Marking period 3 interim reports will be used to regain eligible status for spring sports for a student who was declared academically ineligible as a result of the 2nd marking period report card. The student must be passing all classes at the time marking period 3 interim reports are being issued.

   **B. Semester Course - 1st Semester**
   1) Marking Period - 1st (all students)
   2) Final Grade (all students)

   **C. Semester Course - 2nd Semester**
   1) Marking Period - 3rd (all students)
   2) Final Grade (all students)
   * Marking period 3 interim reports will be used to regain eligible status for spring sports for a student who was declared academically ineligible as a result of the 2nd marking period report card. The student must be passing all classes at the time marking period 3 interim reports are being issued.

   **D. 9-Week Course (Credit or Non-Credit)**
   1) End of Any Marking Period - 1st, 2nd, 3rd, 4th (all students)

2. **W/F - Withdrawal Failing**
   If a student withdraws from a class and receives a W/F, the application of the W/F will be applied to the marking period as indicated below.

<table>
<thead>
<tr>
<th>Time Frame of Withdrawal</th>
<th>Period of Ineligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Marking Period</td>
<td>2nd Marking Period</td>
</tr>
<tr>
<td>2nd Marking Period</td>
<td>3rd Marking Period</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Time Frame of Withdrawal</th>
<th>Period of Ineligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd Marking Period</td>
<td>4th Marking Period</td>
</tr>
<tr>
<td>4th Marking Period</td>
<td>1st Marking Period (Next School Year)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Time Frame of Withdrawal</th>
<th>Period of Ineligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Marking Period</td>
<td>3rd Marking Period</td>
</tr>
<tr>
<td>3rd Marking Period</td>
<td>4th Marking Period</td>
</tr>
<tr>
<td>4th Marking Period</td>
<td>1st Marking Period (Next School Year)</td>
</tr>
</tbody>
</table>

3. **Incomplete**
   a. An incomplete can be given for work which is legitimately incomplete. This must be changed to an appropriate letter grade within a time period mutually agreeable with the student, parent, teacher, and principal. The application of an incomplete grade shall be considered a non-grade until the grade is determined. If the grade of F is issued, the status of ineligibility will be applied and take effect the next school day.
   b. **Grade Recoup**
      Students may regain eligibility by improving grades through the CCPS Grade Recoup program. Students are given five (5) school days following the notification of their Grade Recoup status to complete the assignments to regain their athletic eligibility.
F. Appeal:
Any student ineligible to participate in athletics may appeal his/her ineligibility to the Eligibility Committee. The student must submit an Eligibility Appeal Form to their building principal prior to the Eligibility Committee meeting. The Principal will review all submitted appeals and make a determination as to whether they merit submission to the Eligibility Committee.

Eligibility Committee:
The committee responsible for hearing appeals will be composed of the six (6) high school principals and the (1) Coordinator of Athletics. The Eligibility Committee shall meet in a timely fashion after the report cards have been issued. The Eligibility Committee’s decisions are final in cases of appeals.

The Eligibility Committee will make one of two decisions:
1. If the student had a circumstance occur beyond their control that caused the failing grade(s), the committee may grant eligibility.
2. If the student was able to control their circumstance that caused the failing grade(s), the committee will determine the student to remain ineligible.

G. Regaining Eligibility
Students declared academically ineligible may regain eligible status by successfully completing a credit/grade recovery program, by obtaining a passing grade by the time grades are entered electronically the following marking period, or through the eligibility appeals process.

If a student participates in an approved or alternative education program (i.e., summer school or evening school) and receives a passing grade in the same subject(s) failed the previous year, the status of eligibility will be reinstated.

Students who regain eligibility through grade recovery or eligibility appeal may return to play immediately.

Students who gain eligibility by obtaining a passing grade the next marking period or through an alternative education program shall not participate in a regularly scheduled game until at least ten (10) calendar days have elapsed after and including his/her first day of practice.

H. Athletic Directors of all schools shall forward eligibility lists to the Coordinator of Interscholastic Athletics prior to the first contest in each sport. Athletic contests may not be held in a sport unless the eligibility lists have been properly submitted.

Changes or additions after the first play date should be forwarded to the Coordinator's office after review and signature of the Athletic Director and Principal.

The standard eligibility form supplied by the Board of Education shall be used in reporting eligibility.

I. The eligibility status of students transferring within the public high schools of Cecil County will be maintained provided that the transfer has followed the guidelines, procedures and policies of the Cecil County Public Schools.

J. The eligibility status of a student transferring from a public or private high school outside of Cecil County will be determined by application of the Cecil County rules of eligibility to the grades of the incoming student. Questions rising from the inability of the principal to match grades in a consistent fashion will be referred to the Executive Director for High School Education for final determination of eligibility status of the students.

K. The eligibility status of a student who withdraws from school then re-enters the same school year, shall be determined by the student's grades at the time of withdrawal.

The eligibility status of a student who withdraws from school then re-enters the following school year, shall be determined by the student's grades at the time of withdrawal the previous school year.

L. A student who is assigned an out of school suspension shall be ineligible for participation (practice or contest) during the time of suspension.

M. A student who is expelled will receive failing grades in all subjects. However, he/she may regain eligibility by earning two (2) full credits in an approved or alternative education program (i.e., summer school or evening school).
N. A student shall present to the principal or principal's designee a certificate from their parents or guardian giving permission for participation. (Current form being used will fulfill this requirement.)

O. A student shall be examined and certified to the principal or principal's designee as being physically fit to participate in any try-out, practice or contest of a school team. The examination shall be performed by a licensed physician, certified physician's assistant under the supervision of a licensed physician, or certified nurse practitioner. Physicals must be obtained during the school year (June 1 to June 1) in which the athlete is seeking eligibility. (Example: for 2016-17 school year, the physical must be dated after June 1, 2016.)

P. A student participating in athletics shall have accident insurance coverage before being permitted to participate (try-out or play) in any games. Insurance waiver forms are supplied by the Board of Education. Parents are responsible for informing the athletic directors of any change in insurance. Student must also have a signed letter on file acknowledging receipt of the concussion information sheets.

Q. A student participating in athletics shall have a completed and signed Emergency Medical Card on file with the school and appropriate coach that must be carried to all scrimmages and/or contests. Any student under a physician's care may not practice or play in any contest until a written release is obtained from a licensed physician, certified physician’s assistant under the supervision of a licensed physician, or certified nurse practitioner.

R. If an athlete is injured in a practice or contest, the athletic trainers will have the final decision concerning further participation in the practice or contest after evaluating the extent of the injury.

S. A coach may have more stringent rules relevant to county regulations and procedures with the approval of the school principal.

T. Violations - any school found in violation of the eligibility rules shall forfeit all games that apply to the violation.

**ALCOHOLIC BEVERAGES, TOBACCO AND OTHER DRUGS**

The possession, use, and distribution of alcoholic beverages, tobacco, illegal drugs, or other intoxicants on school premises creates a reasonable likelihood of disruption to or interference with the academic process and constitutes a substantial danger to persons and property. Cecil County Public Schools is committed to providing a drug, alcohol, tobacco and intoxicant free environment at all of its schools. Such an environment is conducive to learning and strives to maintain and promote the physical and mental health of students.

There is abundant evidence that the use of alcohol, tobacco, illegal drugs and intoxicants is disruptive to one's life and the lives of others. The Board believes that the schools should deal with this problem through education and counseling as well as through disciplinary action. The Division of Education Services is directed to intensify its efforts to make students aware of the physical, mental and social effects and the legal consequences of the use of alcohol, tobacco, illegal drugs and intoxicants. This may be accomplished through the curriculum and through individual counseling of students by teachers and other appropriate personnel.

There is also evidence that use of alcohol, illegal drugs and intoxicants by athletes imposes additional risk of sports related injuries to both the user and teammates. Drug abuse by athletes may have a broader impact on other students because of the athlete's "role model" status.
STUDENT CONDUCT
A student will be declared ineligible when:

1. The student is referred to the office of the principal and disciplinary action of suspension results.

   **Starting and Ending Times:** Removal from eligibility shall be effective the first day of suspension or its equivalent. Return to eligibility can be effective at the conclusion of suspension or its equivalent.

2. The student violates the policies of the Board of Education of Cecil County, or policies of a high school which result in a referral to the Superintendent of Schools.

   **Starting and Ending Times:** The student will be prohibited from participating in all extracurricular activities, including interscholastic athletics, beginning on the first day of the suspension. Students who are referred to the Superintendent for further disciplinary action may be declared ineligible for an additional number of school days or dismissed from the team. In addition, the normal disciplinary procedures of the Cecil County Public Schools will be taken.

Upon return to school, the Principal will review the circumstances which led to the disciplinary action and make a determination to allow participation or to extend the students ineligibility.

PERFORMANCE ENHANCING SUBSTANCES
The use of performance enhancing substances by athletes at all levels has grown significantly and may continue to grow with ongoing research and marketing. The glamorization of the potential of performance enhancers by professional athletes has certainly caught the eye of high school athletes. Some of the substances such as anabolic steroids are classified as controlled substances and are therefore illegal for use. Other substances such as proteins, fat burners, creatin and adrenal hormones are not illegal and are available across the counter. Andro-gel, which is a testosterone ointment, will become generally available for the first time by prescription.

The use of performance enhancers by athletes in the Cecil County Public Schools is strongly discouraged and is not acceptable. Cecil County Public Schools just says "NO" to performance enhancing substances.

OPERATIONAL GUIDELINES

PRACTICE SESSIONS

A. Prior to the beginning of school for students, all practices relating to the fall sports shall be in accordance with the UCBAC guidelines for heat acclimatization.

B. After the beginning of school for students, there shall be only one (1) practice session per day and shall be limited to a maximum of two and one-half (2 1/2) hours with no more than two hours on the field or court.

C. An athlete shall not participate in a regularly schedule game until at least ten (10) calendar days have elapsed after and including his/her first day of practice. All information, physical exam, insurance, etc., must be on file with the athletic director prior to the student beginning practice. Note: Contest days count as practice days.

D. The type of equipment worn for practice in preseason shall be limited to listed guidelines in UCBAC heat acclimatization guidelines. It is strongly recommended that coaches consult the Heat Index in order to determine the ideal practice time.

E. Practice sessions may begin on the dates defining each sport season as listed in the MPSSAA Handbook.

F. Practices should be scheduled to allow coaches to attend all professional day activities to their conclusion.

G. No practices will be conducted without a paid coach present. The exception to this rule will be if a volunteer coach is present that is also a teacher for Cecil County Public Schools.
**SCRMIMAGES**
There shall be no more than two (2) scrimmage games or play days scheduled in any sport during any season. **Note:** Seven days of practice must be held which may include a scrimmage or play day on the seventh day. Golf is the only exception to this regulation. No scrimmage will be scheduled after the first scheduled game of the season.

Scrimmages or play days are learning experiences designed to provide the student athlete game-like practice in which they can prepare for the regularly scheduled games. Any scrimmage or play day should consist of the following elements:

1. Everyone participates in the experience
2. Unlimited substitutions are permitted
3. Running score is not recorded
4. Scrimmages on play days must be listed as a part of the regular schedule
5. Play may be halted at any time for instruction
6. There shall be no public report of game information
7. At the conclusion of the MPSSAA regional tournament, Cecil County teams in wrestling, tennis, golf, and track may practice together in preparation for the state meet. Coaches must inform the athletic director of such practice and participants must comply with all transportation regulations. No buses will be provided. The only exception is pole vaulting that is combined throughout the spring season.

**PLAYING RULES**
A. All sports shall be played according to the official rules as published by the National Federation of State High Schools Associations, except as amended by the Maryland Public Secondary Schools Athletic Association in conjunction with the bylaws of UCBAC.
B. All sports shall be played according to the official rules as adopted by the Maryland Public Secondary Schools Athletic Association for State Tournament Play.

**GAME CONTRACTS**
It is recommended that the following standard contracts be used when scheduling non-county athletic contests.

A. "National Federation State High School Associations Contract for Interstate Games or Meets."
B. "Maryland Public Secondary School Athletic Association Contract for Interscholastic Athletic Contests" for inter-county games or meets.

**OFFICIALS**
Whenever possible, officials will be selected on a county-wide basis. The Associations providing game officials will be reviewed annually.

Note: The full complement of approved officials by sport consists of:

<table>
<thead>
<tr>
<th>Sport</th>
<th>Varsity Level</th>
<th>JV Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Football</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>Basketball*</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Field Hockey*</td>
<td>2*</td>
<td>2*</td>
</tr>
<tr>
<td>Volleyball</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Boys’ Lacrosse*</td>
<td>2*</td>
<td>2*</td>
</tr>
<tr>
<td>Girls’ Lacrosse</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Soccer*</td>
<td>2*</td>
<td>2*</td>
</tr>
<tr>
<td>Wrestling</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Baseball*</td>
<td>2*</td>
<td>2*</td>
</tr>
<tr>
<td>Softball</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

* If deemed necessary for play to continue and agreed upon by all involved, one less official can be used for all sports except Field Hockey (Varsity & JV), Boys Lacrosse (Varsity & JV), Baseball (Varsity) Basketball (Varsity), and Soccer (Varsity & JV). These sports MUST have a full complement of officials present unless granted an exception by the Instructional Coordinator for Athletics.

Special Note: When a full complement of officials has not arrived at the designated starting times, a minimum of 30 minutes of waiting time will be observed. Following the minimum wait a decision will be made relative to rescheduling the contest.
CANCELLATIONS

A. If schools are closed because of inclement weather, all practices or games will be cancelled for the day. Principals of either involved school may cancel games in the interest of student safety. Building administrators may cancel games on days the school system is closed. Exceptions may be granted by the superintendent.

B. If games are postponed due to poor weather conditions, the home school should notify the visiting school as soon as possible.

C. Games postponed due to inclement weather or other conditions, are to be rescheduled through the athletic director of the schools involved. Games are to be scheduled on the next available play date. In those situations in which the student/athlete's best interest is not served by playing on the next available play date, athletic directors may use their discretion to reschedule the postponed game. For example: When the next available date would result in three consecutive games or more than three games per week.

D. When a visiting team arrives at a game site and a judgment is required on whether or not the conditions of the field, the elements, and other conditions affecting the safety of the field of play allows for a safe game to begin, the judgment will be made by the following host (home) school staff:

1. Principal and/or Assistant Principal and/or Athletic Director, AND

2. by the following procedures:
   a. Coaches, the Athletic Director and Officials walk the field to evaluate conditions.
   b. A pre-game conference will be held among Coaches, the Athletic Director and Officials to discuss input derived from inspecting the field. The Principal and/or Assistant Principal may be involved.
   c. After considering the pre-game conference information, the decision to start the contest will be made by the host (home) school staff (Principal and/or Assistant Principal and/or Athletic Director).
   d. Once the game starts, game officials can stop or suspend play at any time if playing conditions worsen or do not meet pre-game expectations.
   e. If cancelled, the game will be rescheduled on the next available playing date for both schools.

The intent of the above guidelines is to maintain the safest possible playing conditions for our athletes. The safety of participants in our Interscholastic Athletic Program cannot be compromised.

ADMISSION PRICES

The admission fee for athletic contests will be established through the Coordinator of Interscholastic Athletics office and will be uniform in all schools. The fees will be subject to annual review by athletic directors of each school and the Coordinator of Interscholastic Athletics.

The current fee structure is:

- Adults $4.00
- Secondary Students $3.00
- Player Parent Passes $2.00* (*winter season only)
- Elementary students $2.00
- Senior Citizens $2.00 (age 62 and older)
- Jr. Varsity Football $2.00 (flat rate)
**PLAYER PARENT PASSES**

Parent Player Passes: These are for winter season only (basketball, wrestling and cheerleading). Passes can be purchased for each game through the Athletic Directors by team members and are valid for all regular-season games played between Cecil County Public Schools. They may be used for both home and away games. They are not valid for post-season play-off games.

A special discount pass may be purchased each season. The following formula will be used to determine the cost of a season pass:

- **Family pass** = No. of adults (x) $4 (x) no. of events
- **Adult pass** = No. of adults (x) $3 (x) no. of events
- **Student, Child, and or Sr. Citizen pass** = Student, Child, and or Sr. Citizen (x) $2 (x) no. of events

**NOTE:** (x) means times

Admission fees will apply to the following contests:

1. All contests that are scheduled in the evening during fall, winter, and spring
2. All Boys and Girls Basketball contests and all Wrestling contests
3. All Varsity and Junior Varsity Football contests
4. All Divisional and Conference Track and Field meets

County passes (Employee ID Badges) will be honored only when presented by the employee named. They will be good for that person and one guest at all Cecil County Schools.

However, if you attend a game played at a Harford County School, county passes will only be honored for the person named on the badge or retirement pass.

**TOURNAMENT PRICES**

The admission fee for Regional and State Tournaments will be determined by the State. Admission, when required by MPSSAA, will be charged at events hosted in Cecil County.

**TRANSPORTATION**

A. All transportation shall be by Board of Education approved carriers.
B. It shall be mandatory that the coach or at least one other faculty member regularly employed by the Cecil County Board of Education supervise each trip and be present on the bus for the duration of the trip.

**CROWD CONTROL**

A. Noisemakers such as sirens, bells, radios, etc., are not permitted at indoor contests.
B. Bands and musical instruments shall be prohibited at indoor contests except during opening, and half-time activities, and time-outs.
C. Sportsmanship and fan expectations will be posted and read at contests where a P.A. is available.
D. To the extent possible spectators will be seated opposite the teams
SPORTSMANSHIP
A. Athletic Directors shall instruct officials not to tolerate any unsportsmanlike behavior by coaches or players.
B. The coach, more than any other person, sets the tone for the attitude of the team members and spectators; therefore, if any coach is ejected, the coach will be excluded from the next contest. The Coordinator of Interscholastic Sports will write a letter to the Coach with a copy to the principal stating that the coach will be excluded from the next game.
C. While participating, the student athlete is responsible to conduct himself/herself in an appropriate manner; therefore, any student athlete ejected from any athletic contest will be excluded from the next scheduled game.
D. Exclude - means the individual may not be a part (travel, dress, accompany in any capacity) of the team at the next scheduled game.
E. Anytime a coach or athlete is ejected from a contest, athletic directors are to notify the Coordinator of Interscholastic Athletics the next day.
F. Rule Interpretation, Soccer - After reviewing the National Federation Soccer Rule Book and the MPSSAA State Tournament Bulletin, the following card colors will apply:
   □ Soft Red (yellow-red) Card - Disqualification
   □ Red - Ejection
   Student/athlete cannot play in the next regularly scheduled match.
OPERATIONAL GUIDELINES FOR SPECIFIC SPORTS
A. Baseball
   1. Suspended Game: If a second game with the same team of the suspended game is on the schedule, the suspended game will be completed prior to the start of the regularly scheduled game.
   2. Pre-game Warm-up (3:30 p.m. start time): The visiting team will take pre-game field practice prior to the home team (2:40 p.m.), The home team will begin pre-game field practice at 3:05 p.m. for a 3:30 p.m. game start time. If varsity follows junior varsity, there will be no extra innings allowed for the junior varsity game.
B. Basketball
   1. Varsity - 8 minute quarters
   2. Junior Varsity - 7 minute quarters
C. Field Hockey
   1. Varsity - 30 minute halves
   2. Junior Varsity - 25 minute halves
D. Football
   1. Varsity - 12 minute quarters
   2. Junior Varsity - 10 minute quarters
E. Boys’ And Girls’ Soccer
   1. Varsity - 40 minute halves
   2. Junior Varsity - 30 minute halves
F. Softball
   1. See statement under baseball.
G. Tennis
   The overall scoring format for tennis matches played by Cecil County Public Schools shall be eleven (11) points. The contested matches shall be:
   3 Boys’ Singles 3 Girls’ Singles
   2 Boys’ Doubles 2 Girls’ Doubles
   1 Mixed Doubles
H. Boys Lacrosse
   1. Varsity - 12 minute quarters
   2. JV - 10 minute quarters
I. Girls Lacrosse
   1. Varsity - 30 minute halves
   2. JV - 25 minute halves
OVERTIME FOR JUNIOR VARSITY SPORTS

- **Basketball**: overtime will be 1 period, 2 minutes
- **Field Hockey**: overtime will be 1 five (5) minute 7 v 7 period
- **Volleyball**: overtime will be 3rd game is 15 point game
- **Football**: overtime will be 4 tries from the 10 yard line, each team gets one possession
- **Lacrosse**: overtime will be 1 four (4) minute period
- **Baseball and Softball**: overtime will be 1 inning
- **Soccer**: overtime will be 1 four (4) minute period

TEAM SIZE LIMITS
Approved interscholastic team sizes for Cecil County Public Schools.

<table>
<thead>
<tr>
<th>Fall Sports</th>
<th>*Maximum Team Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Varsity &amp; JV Field Hockey</td>
<td>25</td>
</tr>
<tr>
<td>Varsity &amp; JV Football</td>
<td>45</td>
</tr>
<tr>
<td>Varsity &amp; JV Soccer</td>
<td>25</td>
</tr>
<tr>
<td>Varsity &amp; JV Volleyball</td>
<td>15</td>
</tr>
<tr>
<td>Golf</td>
<td>15</td>
</tr>
<tr>
<td>Cross Country</td>
<td>40</td>
</tr>
<tr>
<td>Cheerleading</td>
<td>30</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Winter Sports</th>
<th>*Maximum Team Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Varsity &amp; JV Basketball</td>
<td>15</td>
</tr>
<tr>
<td>Varsity &amp; JV Wrestling</td>
<td>20</td>
</tr>
<tr>
<td>Cheerleading</td>
<td>30</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring Sports</th>
<th>*Maximum Team Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Varsity &amp; JV Baseball</td>
<td>20</td>
</tr>
<tr>
<td>Varsity &amp; JV Softball</td>
<td>20</td>
</tr>
<tr>
<td>Varsity Tennis (coed)</td>
<td>24</td>
</tr>
<tr>
<td>Varsity Track (Boys &amp; Girls)</td>
<td>45</td>
</tr>
<tr>
<td>Varsity &amp; JV Lacrosse (Boys’ &amp; Girls)</td>
<td>25</td>
</tr>
</tbody>
</table>

*Number of players that may be dressed to represent a school for any given contest or event.
PROTEST PROCEDURES

Coaches and officials shall make every effort to resolve game conflicts at the time they occur. However, the following procedure shall be followed when it becomes necessary to protest a game.

A. Protests must be made in accordance with the specific rules of the sport.
B. All concerned parties are to be informed at the time the protest is declared.
C. A formal, written statement from the principal of the school that declared the protest is to be forwarded to the Coordinator of Interscholastic Athletics within two (2) school days of notification of protest.
D. A copy of the formal letter of protest shall be sent by the protesting school to the principal of the school involved.
E. The Coordinator of Interscholastic Athletics will have a maximum of seven (7) school days to render a decision and inform all concerned parties.

VIOLATIONS

As stated, the athletic program of the Cecil County Public Schools is conducted under rules of the MPSSAA, the National Federation of High Schools and the policies, rules and regulations set forth by the Cecil County Board of Education and the Upper Chesapeake Bay Athletic Conference. It is therefore incumbent upon us to conduct ourselves accordingly. Every effort should be made to resolve any alleged violation and/or violations at the school level.

Failure to comply with these regulations shall constitute a violation which will result in one or more of the following penalties:

1. Forfeiture of all games in which the violation occurred
2. Declaration of the student athlete as ineligible for the remainder of that sport season.
3. Declaration of the student as ineligible for the rest of the school year.
4. Censure letter for the coach
5. Declaration of the coach as ineligible to coach for designated period of time.
6. Additional penalties as deemed justified.

However, if a formal complaint becomes necessary the following procedures shall be set in motion.

Any allegation shall be reviewed by the principal of the school where the complaint originates and copies of the written notification, with details, shall be sent to the principal of the school where the violation is alleged to have occurred, and to the Coordinator of Interscholastic Athletics.

Upon receipt of the written notification of the alleged violation, the Coordinator of Interscholastic Athletics, as the interpreter, shall conduct an investigation into the alleged violation.

The school against which the allegation has been made shall be given an opportunity to respond before a decision is made.

The Coordinator of Interscholastic Athletics shall notify the schools involved of the decision in writing within seven (7) school days.

APPEAL PROCESS FOR COACHES AND ATHLETES

Each coach or athlete has the right to appeal any decision which he/she perceives violates his/her rights as a coach or athlete as described in the Interscholastic Athletics Regulations of Cecil County Public Schools. Such appeals shall be made to the principal of the school in which the coach or athlete attends. If the coach or athlete is dissatisfied with the decision of the principal, he/she may initiate further appeals sequentially to the Coordinator of Interscholastic Athletics, the Executive Director of High School Education, the Associate Superintendent for Education Services, and the Superintendent of Cecil County Public Schools. A decision of the Superintendent of Schools may be appealed to the Board of Education of Cecil County if presented in writing within thirty (30) days of the Superintendent's decision. In the event that further appeal is necessary, said appeal may be directed to the Maryland State Board of Education, if presented in writing within thirty (30) days of the decision of the local Board.

A coach or athlete engagement in the appeal process will not stay the enforcement of the Cecil County Interscholastic Athletic Regulations and Procedures or excuse the person affected thereby from complying with its terms.
UPPER CHESAPEAKE BAY ATHLETIC CONFERENCE (UCBAC)

BYLAWS
The championships will be determined for team sports in both the Susquehanna and Chesapeake Divisions. Conference Championships will be determined by a tournament before Regional play-off in the following sports: Cross Country, Golf, Tennis, Track and Field and Wrestling.

Article I
Name
Upper Chesapeake Bay Athletic Conference (UCBAC)

Article II
Purpose
The purpose of this Conference shall be to administer an interscholastic athletic program among its member schools consistent with sound educational principles.

Article III
Membership
Section A
This Conference shall consist of the following member schools split evenly into two divisions.

1. Aberdeen
2. Bel Air
3. Bohemia Manor
4. C.Milton Wright
5. Edgewood
6. Elkton
7. Fallston
8. Harford Technical
9. Havre de Grace
10. Joppatowne
11. North East
12. North Harford
13. Patterson Mill
14. Perryville
15. Rising Sun

Section B
Any additional public secondary schools located in Cecil and Harford counties shall automatically become members of the Conference.

Article IV
Organization
Section A
The Conference shall be guided by a Board of Control.

Section B
The Board of Control will consist of the following eight representatives:
1. An athletic supervisor from each county
2. A school-based administrator from each county, each serving a two-year term rotating odd years
3. Two athletic directors, one from each county, each serving a two-year term rotating even years
4. Two coaches, one from each county, (one male sport and one female sport, alternating each year) each serving a one-year term

Section C
The athletic supervisors from each county shall be permanent members of the Board of Control.

Section D
The Conference record keeper shall be a non-voting member.

Section E
The Board of Control will operate within the framework of the Maryland Public Secondary School Athletic Association (MPSSAA), the Cecil County Interscholastic Athletics Regulations and Procedures Handbook, and the Harford County Administrative Regulations and Procedures for Interscholastic Athletics Handbook.

Section F
The Board of Control shall be responsible for all rules and regulations governing the Conference subject to the approval of the county superintendents within the Conference.

Section G
The Board of Control shall have the authority to approve standing committees necessary to implement the functioning of the Conference.

Section H
A quorum for the Board of Control will be five people with at least two members from each county.

Section I
On any issue to be resolved by the Board of Control, in which a school or schools of the Board members are involved, such members shall disqualify themselves from acting.

Revised 3/21/2017
Section J  The Board of Control shall have the following specific responsibilities and duties:

1. exercise control over the athletic contests of the Conference
2. interpret the rules and regulations of the Conference
3. coordinate and approve all Conference schedules
4. declare championships
5. recommend disciplinary action to the Conference for violation its rules and regulations
6. set up a budget for the Conference
7. hire and evaluate the record keeper

Article V  County Supervisors of Athletics

Section A  The county supervisors of athletics shall have the following responsibilities and duties:

1. promote the activities of the Upper Chesapeake Bay Athletic Conference
2. act as a liaison with officials’ organizations
3. assist in the formulation of the league schedules
4. arrange sites for Conference championships
5. coordinate the production and presentation of awards
6. maintain permanent records of minutes of meetings
7. maintain Conference records and statistics
8. perform such duties as stated in the Constitution and Bylaws
9. perform other duties as deemed necessary by the Board of Control

Article VI  UCBAC Record Keeper

Section A  The responsibilities of the UCBAC Record Keeper

1. notify coaches on how and where to report game scores e.g.; County Sports Zone, Varsity Sports, The Aegis, The Whip, The Sun, the UCBAC record keeper.
2. collect all scores of varsity athletic contests
3. maintain standings for all teams for each sports season
4. maintain records and statistics
5. contact coaches for scores when not reported
6. compile a contact list of all varsity team coaches
7. assist the Board of Control in the re-alignment of division process as needed
8. attend UCBAC Board of Control meetings

Section B  The record keeper position will be salaried at an amount determined by the Board of Control.

Article VII  Officers

Section A  The officers of the Conference shall consist of a president, vice-president, treasurer, and secretary. The members of the Board of Control shall elect from its membership a president and vice-president. The supervisors of each county shall fill the secretary and treasurer positions.

Section B  The president and vice president shall not be from the same county.

Section C  The president and vice-president will serve one-year terms beginning in July and ending in June.

Section D  The president shall be empowered to preside over meetings and to exercise all the duties expressed or implied in this constitution and bylaws.

Section E  The vice-president shall assist the president and assume in the absence or capacity of the president all the powers vested in that office. In the event that the vice-president assumes the duty of president, those duties will return to the former president/school as soon as possible.

Revised 3/21/2017
Section F  The secretary shall:
1. keep accurate minutes of all regular and special meetings of the Conference and of the Board of Control; and shall supply to each member school within the week following all such meetings a digest of all business transacted
2. call meetings of the Conference
3. cause to have Conference passes, in the number agreed upon by the principals, printed and distributed to all member schools
4. update and distribute revised constitutions when amendments are passed
5. perform such other duties assigned by action of the Conference

Section G  The treasurer shall:
1. keep a financial record of all funds received and disbursed by the Conference and make a report of such funds at each regular meeting
2. select and purchase all materials, services, etc. authorized by the Conference
3. perform such other duties assigned by action of the Conference

Article VIII  Meetings
Section A  An annual general meeting open to all member school administrators, athletic directors, and coaches will be conducted each year prior to July 1st. Annual general meetings will be conducted alternately in Cecil and Harford counties.

Section A  The Board of Control will meet at least one time per season. Such meetings will be conducted alternately in Cecil and Harford counties.

Section B  The meeting date and time will be determined by the county supervisors of athletics.

Section C  To conduct official business, all proposals must be approved by a majority of members present.

Section D  The Board of Control may call a special meeting of the Conference if it is deemed appropriate.

Article IX  Finances
Section A  Dues of $300 per member school shall be approved by a resolution adopted by the Board of Control at the annual meeting of the association for the following school year. Payment of such dues shall be made on or before August 1 following the meeting at which the dues were approved.

Section B  The Board of Control shall set up a budget for the Conference, which shall be presented at the annual meeting for approval. This budget shall contain the membership dues and anticipated revenue from other sources.

Section C  The treasurer shall pay expenditures out of the Conference treasury.

Article X  Contracts
Section A  Approved schedules of the Conference shall serve as binding contracts among member schools.

Section B  The approved schedule of the Conference takes precedence over any and all contests between member-schools and non-member opponents. When games are re-scheduled, they must be played on the next available open date providing transportation and officials can be arranged. Make-up games must be given priority to Division, Conference, and then Out-of-Conference games (June 2010).
Article XI  Classification/Realignment

Section A  The Board of Control shall serve as the realignment committee.

Section B  Alignment Review:

1. The alignment review will be done on an annual basis, with the exception of football, which occurs every two years.
2. Any school may submit the UCBAC Realignment Questionnaire to the Supervisor of Athletics at the end of its sports season.
3. The questionnaire must be submitted to a Supervisor of Athletics within 10 calendar days after their last regular season game.
4. The Board of Control will decide the makeup of each division at the conclusion of each sports season.
5. The Conference Schedule will be derived from this information.
6. In the case of an appeal, the other affected team(s) will be notified of the possible outcome and will be provided an opportunity to respond.

Section C  Realignment Criteria

1. The Board of Control will consider the following factors in determining division placement:
   a. Competitiveness and strength of schedule
   b. School classification
   c. Rivalry
   d. UCBAC Questionnaire requests
   e. Other factors deemed necessary

2. Each sport will be realigned separately.

Article XII  Awards

Section A  Division champions will be declared in all varsity sports determined by highest winning percentage in division contests, except for golf, cross country and track & field, which will be determined by a division tournament.

2. In the event of a tie, the following criteria will be used:
   a. head-to-head competition,
   b. then highest winning percentage versus common opponents outside the division,
   c. then highest winning percentage excluding tournaments,
   d. then coin flip or lottery.

3. Conference championships will be determined by a tournament before regional playoffs in the following sports: Cross Country, Golf, Track & Field, and Wrestling.

Section B  Conference awards will be given in varsity sports only.
2. Awards shall consist of a plaque for each division champion, which will travel from winner to winner.
3. Individual winners of Conference Tournaments will receive ribbons or medals for placing first, second, and eighth.

Section C  Divisional Sportsmanship Awards for each sport will be determined by a vote of coaches and players of those sports and awarded at the end of the season. Each school receives two votes representing its coaches and players.
2. Prior to voting, the school administration (athletic director and principal) may remove their team from the sportsmanship award process by submitting a written request to their supervisor of athletics. (Added March 2008)
Article XIII  Protests
Section A  The protest committee shall consist of the athletic supervisor of each county and the record keeper.

Section B  Protests may be filed regarding a violation of a Conference rule. This protest must be made at the time of the alleged violation or its discovery. In addition, a written protest must be filed by the principal of the protesting school, or his designee, to the Conference within forty-eight (48) hours.

Section C  A fee of one hundred dollars ($100) will be rendered against the protesting school. The fee will be refunded to the school if the protest is upheld. The deposit shall be forfeited to the Conference treasury if the protest is denied.

Section D  Rulings on protests will be rendered by the protest committee in writing within ten (10) school days after receipt of the protest.

Section E  The decision of the protest committee will be final.

Article XIV  Penalties
Section A  The Board of Control shall have the power to impose penalties for violations of Conference rules depending upon the severity of the violation, unless such penalties are covered under the bylaws or policies of this document. These penalties may include but are not limited to:

1. official reprimand
2. declaring players and/or coaches ineligible for Conference sports
3. declaring schools ineligible for Conference championships
4. forfeiture of game or games
5. other penalties declared justified by the Board of Control.

Section B  The penalty for violations may be appealed within five school days to the county supervisors for athletics.

Article XV  Amendments
Section A  The constitution and bylaws of the Conference may be amended by a two-thirds vote of the member schools.

Section B  Proposals for amendments must be submitted to the Secretary in writing at least one month before the annual meeting. The Secretary shall submit all proposed amendments to the members at least two weeks before the meeting.

Section C  The minutes of the meeting must show the full and exact vote of the Conference members on each proposed amendment.

Article XVI  Nondiscrimination Policy
The association will not discriminate because of age, sex, race, color, religion, or any other illegal discriminatory criteria in any of its policies, practices, or functions.

Article XVII  Order of Business for Meetings
Roberts’ Rules of Order Revised shall be the recognized authority governing the conduct of all meetings of the Board and the Association.

Revised 3/21/2017
II. Pursuant to the Board policy on Interscholastic Athletic Regulations, the following are the Regulations and Procedures for the Corollary Athletic Program for the Cecil County Public Schools.

COROLLARY ATHLETIC PROGRAM

A. Participation in regular Interscholastic Athletics for disabled students

1. All students who meet state and local eligibility criteria are permitted the opportunity to try out for the interscholastic athletic program. Among those criteria are, enrolled student status, age, academic eligibility, medical approval, and parent permission.
2. Students with disabilities who meet the eligibility requirements shall not be excluded from try outs unless inclusion presents an objective safety risk to the student or others based on an individualized assessment of the student or fundamentally alters the nature of the interscholastic athletic program.
3. During the try out a student with disabilities shall be allowed to use whatever modification or aids he/she usually uses to play the sport. Such modifications might include; racing wheelchairs, artificial limbs, interpreters for deaf students, changes in position, special equipment, etc. The need for modification or aids shall not be the sole reason for excluding a student from try out.
4. The head coach determines the final roster for his/her team. That determination is made as result of skill testing, competitive demeanor, and the student’s ability to function within a team environment.

B. Oversight Committee

1. Prior to the start of each athletic season the school shall convene a committee for students with disabilities to maximize student opportunities and promote guidance for coaches.
2. The committee shall include but not be limited to:
   - Principal or Designee
   - Athletic Director
   - Special Education Building Coordinator
   - Adaptive Physical Education Teacher
3. Upon request of a student, teacher, parent, coach, or administrator, any student with an IEP or 504 plan who wishes to participate in the regular interscholastic athletic program is referred to the committee who will consider the eligibility on a case-by-case basis. The committee shall conduct a review of the student and the sport and determine the accommodations or modifications necessary to enable the individual student’s participation.
4. The committee will make decisions based upon the Criteria for Determination of Play.
   Will the modifications:
   - fundamentally alter the sport?
   - provide a competitive advantage to the student?
   - competitively disadvantage other participants?
   - significantly increase the risk of injury for the student or other athletes?
5. The committee shall render one of the following determinations for each student referred:
   1. The student is able to participate in the interscholastic athletic program with accommodations.
   2. The student is able to participate against or alongside other athletes in individual events with allowable accommodations or modifications.
   3. The student is unable to participate in individual or team sports because of the necessary accommodations. The student will be offered the opportunity to participate in the Corollary Athletic Program.

C. Eligibility

Students must meet the following criteria in order to participate in the Corollary Athletic Program:
1. be a secondary school student in grades 9-12
2. be officially registered and attend a Cecil County Public School
3. submit a parent/guardian permission form for participation
4. submit a medical approval form
5. submit proof of health insurance coverage
6. be making satisfactory progress toward graduation with a Maryland high school diploma, with no failing grades or school completion with a Maryland high school certificate of program completion
7. must not have participated on an interscholastic athletic team in the same sport. If a student acquires a disability during his/her years of participation in interscholastic athletics, an exception to (5) may be made

Revised 3/21/2017
D. The Program
1. Cecil county Public Schools shall offer a Corollary Athletic program in each of the fall, winter, and spring seasons. The dates of these seasons do not need to match the dates prescribed in Comar 13A.06.03.
2. The sport season for the Corollary Athletic Program shall be limited to a maximum of 12 weeks.
3. The program shall include co-ed teams comprised of disabled and non-disabled students who meet the eligibility requirements.
4. Cecil County Public Schools will be responsible for:
   a. rules, guidelines, and modifications for each activity or sport to ensure greater student participation and success within the program
   b. program coaches
   c. team uniforms and game equipment
   d. transportation to and from games

E. Complaints
1. Parents, guardians, or legal representatives of students with disabilities may file a written complaint with the Instructional Coordinator of Athletics regarding an alleged violation.
2. The Instructional Coordinator will then convene a “Pathway to Play Committee” to review the complaint and render a decision using the criteria established at the school level.
3. The Pathway to Play Committee shall include:
   a. Instructional Coordinator for Athletics
   b. a high school principal
   c. an Athletic Director
   d. an Adapted Physical Education teacher
   e. a Special Education representative
4. The written complaint shall:
   a. state the alleged violation
   b. contain a brief statement of facts necessary to understand the complaint
   c. contain a brief statement of relief sought
   d. be filed within 30 days of the alleged violation
5. An appeal may be made to the Superintendent of Schools if complainants are still not satisfied.
6. The appeals process set forth in 4-205(C) of the Education Article Annotated Code of Maryland, including an appeal to the State Board of Education from a local board’s decision on the complaint, shall govern the processing of the complaint.